

**DEPARTMENT OF SOCIAL AND HEALTH SERVICES
HEALTH AND RECOVERY SERVICES ADMINISTRATION
Olympia, Washington**

To: Resource Based Relative Value
Scale (RBRVS) Users:
Anesthesiologists
Advanced Registered Nurse
Practitioners
Ophthalmologists
Psychiatrists
Emergency Physicians
Nurse Anesthetists
Physicians
Physician Clinics
Registered Nurse First Assistants
Federally Qualified Health Centers
Health Departments
Laboratories
Managed Care Plans
Podiatrists
Radiologists
Kidney Centers
Blood Banks

Memorandum No: 05-99 MAA
Issued: November 29, 2005

For Information Call:
1-800-562-3022

From: Douglas Porter, Assistant Secretary
Health and Recovery Services Administration (HRSA)

Subject: Change in Billing Requirements for Synagis®

Effective for dates of service on and after December 1, 2005, the Health and Recovery Services Administration (HRSA), formerly MAA, will require **all** providers to report the 11-digit National Drug Code (NDC) when billing for Synagis®.

New Billing Requirements

HRSA is implementing new billing requirements for Synagis® as described in this memo, which will help our efforts in collecting drug manufacturer rebates and in containing costs.

Effective December 1, 2005, in order to receive reimbursement for Synagis[®], you must do one of the following:

- Include the 11-digit National Drug Code (NDC) on the claim form when billing HRSA for Synagis[®] purchased by the provider and administered to the client in the provider's office. Details regarding where to list the NDC on the claim form are included in this memorandum.
- ✓ Continue to bill using CPT code 90378 for the drug itself. Bill one (1) unit for each 50 mg of Synagis[®] used.
- ✓ HRSA covers Synagis[®] for those clients 11 months of age and younger from December 1 – April 30 of any given year without prior authorization (PA). HRSA requires PA for all other time periods and all other age groups. For details regarding the PA process, refer to Section I of HRSA's current *Physician-Related Services Billing Instructions*.

- OR -

- Obtain Synagis[®] from a HRSA-contracted specialty pharmacy. The pharmacy will bill HRSA directly for the drug and ship it to the provider's office for administration. Providers may then bill HRSA for the administration only. **Do not** bill HRSA for the drug itself when the drug is billed by the specialty pharmacy. A list of specialty pharmacies is included in this memorandum for your reference. Please check with the pharmacy regarding whether or not they are contracted to bill HRSA directly as contracted pharmacies change often.

National Drug Code Format

- **National Drug Code (NDC)** – The 11-digit number the manufacturer or labeler assigns to a pharmaceutical product and attaches to the product container at the time of packaging. The 11-digit NDC is composed of a 5-4-2 grouping. The first 5 digits comprise the labeler code assigned to the manufacturer by the Federal Drug Administration (FDA). The second grouping of 4 digits is assigned by the manufacturer to describe the ingredients, dose form, and strength. The last grouping of 2 digits describes the package size. [WAC 388-530-1050]
- The NDC **must** contain 11-digits in order to be recognized as a valid NDC. It is not uncommon for the label attached to a drug's vial to be missing "leading zeros." For example, the label may list the NDC as 1234-567-89, when, in fact, the correct NDC is **01234-0567-89**. Make sure that the NDC is listed as an 11-digit number, inserting any leading zeros missing from the 5-4-2 groupings, as necessary. **HRSA will deny claims for drugs billed without a valid 11-digit NDC.**

Electronic 837-P Claim Form Billing Requirements

Providers must continue to identify the drug given by reporting the drug's CPT or HCPCS code in the **PROFESSIONAL SERVICE Loop 2400, SV101-1 and the corresponding 11-digit NDC in DRUG IDENTIFICATION Loop 2410, LIN02 and LIN03**. In addition, the units reported in the "units" field in PROFESSIONAL SERVICE Loop 2400, SV103 and SV104 must continue to correspond to the description of the CPT or HCPCS code.

HCFA-1500 Claim Form Billing Requirements

If you bill using a **paper** HCFA-1500 claim form for **two or fewer drugs on one claim form**, you must list the 11-digit NDC in field 19 of the claim form **exactly** as follows (*not all required fields are represented in the example*):

19. 54569549100 Line 2 / 00009737602 Line 3

Line	Date of Service	Procedure Code	Charges	Units
1	12/01/05	99211	50.00	1
2	12/01/05	90378	1500.00	2
3	12/01/05	J3420	60.00	1

DO NOT attempt to list more than two NDCs in field 19 of the paper HCFA-1500 claim form. If you bill for more than 2 drugs, you must list the additional drugs on additional claim forms. **You may not bill more than 2 drugs per claim form.**

If the 11-digit NDC is missing, incomplete, or invalid, the claim line for the drug or supply will be denied.
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Specialty Pharmacies who Dispense Synagis®

The authorized distributors in the Synagis® Distribution Network for distribution of Synagis® in the United States and Puerto Rico for the 2005/2006 RSV season are expected to be as follows:

- National Specialty Pharmacy Distributors (available in all 50 states):

Accredo Nova Factor
Curascripts
Pharmacare

- Payer-Directed Specialty Distributors:

Cigna TelDrug (Cigna members)
Prescription Solutions (PacifiCare members)
Anthem Prescription Management (Anthem BCBS Plan members)
Aetna Pharmacy Management (Aetna members)

How do I conduct business electronically with Washington State Medicaid?

For information on how to conduct business electronically with Washington State Medicaid, go to: <http://wamedweb.acs-inc.com>.

How can I get HRSA's provider issuances?

To obtain HRSA's provider numbered memoranda and billing instructions, go to HRSA's website at <http://maa.dshs.wa.gov> (click on the ***Billing Instructions/Numbered Memoranda*** or ***Provider Publications/Fee Schedules link***).

To request a free paper copy from the Department of Printing:

1. **Go to:** www.prt.wa.gov. (Orders filled daily.)
 - a) Click ***General Store***.
 - b) If a ***Security Alert*** screen is displayed, click ***OK***.
 - i. Select either ***I'm New*** or ***Been Here***.
 - ii. If new, fill out the registration and click ***Register***.
 - iii. If returning, type your email and password and then click ***Login***.
 - c) At the ***Store Lobby*** screen, click ***Shop by Agency***. Select ***Department of Social and Health Services*** and then select ***Medical Assistance***.
 - d) Select ***Billing Instructions, Forms, Healthy Options, Numbered Memo, Publications, or Issuance Correction***. You will then need to select a year and then select the item by number and title.
2. **Fax/Call:** Dept. of Printing/Attn: Fulfillment at FAX (360) 586-6361/ telephone (360) 586-6360. (Orders may take up to 2 weeks to fill.)